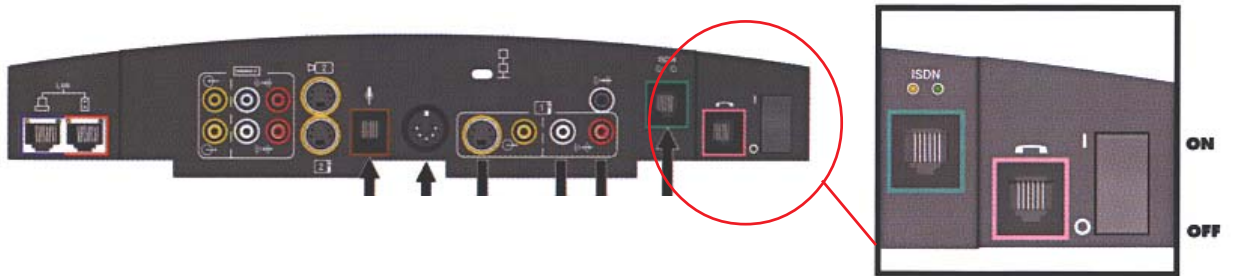


STARTING UP

1. Turn on the Television (either by using the TV Remote Control or the Power button on the front of the TV).
2. Switch on the Polycom unit by toggling the power switch on the back of the Polycom unit.



3. Place the microphone in the center of the meeting area table.



4. Make the connection to the remote site(s) following the directions on the next page.

MAKING A VIDEO CALL

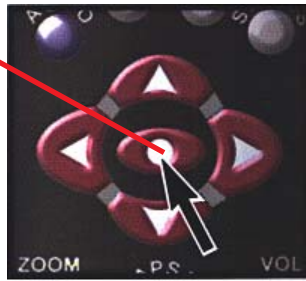
1. Pick up the **Remote Control**. *Note:* Make sure batteries have been installed inside the remote control.



2. On the **Monitor**, you will see a screen with three calling options (*Video Call, Telephone Call, Address Book*).



3. Press the **SELECT** button in the center of the arrows to go to the **Video Call** screen.



4. You will see a **Video Call** dialing screen on the monitor.



5. Use the **Numeric Keypad** on the remote control to enter the number you wish to call.

Use the right arrow key to make a period [.] in the IP Address.

6. To place the call, press the **CALL•HANG-UP** button on the remote call.



HANGING UP A CALL

7. To end the call, press the **CALL•HANG-UP** button on the remote control.



8. On the monitor, you will see a screen with several options, including **Disconnect Video Call**.



9. Press **SELECT** button.
 - Press **INFO** button on the remote control if you need help.
 - See the **User's Guide** for more information on using your ViewStation.

